

**BOARD OF ADA COUNTY COMMISSIONERS  
MINUTES OF THE OPEN BUSINESS MEETING  
TUESDAY, DECEMBER 22, 2015  
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Chris Rich and Phil McGrane, Clerk's Office; Bob McQuade, Assessor's Office; Kelly Paananen, Risk Management; Larry Maneely, Commissioners' Office; Richard Beck, Development Services; Bob Perkins, Rusty McNeil, Alyssa Mitchell and Robyn Swaney, Procurement; Scott Williams, Operations; Jessica Donald, Communications; and Ted Argyle, Prosecuting Attorney's Office. Minutes Recorder: Angel Dicus.

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**I. IN THE MATTER OF CALL TO ORDER:**

Commissioner Jim Tibbs called the meeting of the Ada County Commissioners to order at 9:00 a.m.

**II. IN THE MATTER OF ROLL CALL:**

Commissioners Jim Tibbs, Rick Yzaguirre and David L. Case were present.

**III. CHANGES TO THE AGENDA:**

There were no changes to the agenda.

**IV. UNFINISHED BUSINESS:**

- Procurement
  - a. Award of RFP 16014, Ada County Poll Books (*Tabled from 12/15/15*)

**ACTION: D. CASE MOVED TO REMOVE THE UNFINISHED BUSINESS FROM THE TABLE FOR CONSIDERATION. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

B. Perkins stated that no proposer met the RFP deadline for meeting the State certification for the poll books. He presented the Evaluation Committee's recommendation for rejecting all proposals. R. Yzaguirre read the recommendation into the record.

P. McGrane explained that the State funding is not available for this project.

**ACTION: R. YZAGUIRRE MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND REJECT ALL PROPOSALS FOR RFP 16014, ADA COUNTY POLL BOOKS. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

- b. Discussion of Bid 16004, Ada County Armored Car Services (*Tabled from 12/15/15*)

B. Perkins explained that the Evaluation Committee determined that there were no responsive bids that met the requirements. He presented the recommendation for rejecting all bids and requested authorization for Operations to procure these services on the open market. D. Case read the recommendation into the record.

**ACTION: D. CASE MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND REJECT THE SOLE BIDS FOR BID 16004, ADA COUNTY ARMORED CAR SERVICES, DUE TO BEING UNRESPONSIVE; AND DIRECT OPERATIONS TO PROCURE THE ARMORED CAR SERVICES ON THE OPEN MARKET. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

**V. NEW BUSINESS:****Public Hearing****1. Resolutions (4)**

- a. Resolution No. 2105 - Resolution Adjusting the Ada County Budget to Reflect the Receipt of Unscheduled Revenue to the Clerk of the Court's Budget

J. Tibbs opened the public hearing and read Resolution No. 2105 into the record.

*[There was no public testimony.]*

J. Tibbs closed the public hearing.

**ACTION: R. YZAGUIRRE MOVED TO APPROVE RESOLUTION NO. 2105 AS LISTED ON THE AGENDA. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

- b. Resolution No. 2106 - Resolution Accepting Ownership of Rook for Service as a K-9 Unit

J. Tibbs opened the public hearing and read Resolution No. 2106 into the record.

*[There was no public testimony.]*

J. Tibbs closed the public hearing.

**ACTION: D. CASE MOVED TO APPROVE RESOLUTION NO. 2106 AS LISTED ON THE AGENDA. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

- c. Resolution No. 2107 - Resolution Providing for Sale of 1999 Ford Crown Victoria by Ada County and Ada County Prosecuting Attorney's Office

J. Tibbs opened the public hearing.

C. Rich read Resolution No. 2107 into the record.

*[There was no public testimony.]*

J. Tibbs closed the public hearing.

**ACTION: R. YZAGUIRRE MOVED TO APPROVE RESOLUTION NO. 2107 AS LISTED ON THE AGENDA. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

- d. Resolution No. 2108 - Resolution for Procuring Armored Car Services on the Open Market

J. Tibbs opened the public hearing.

C. Rich read Resolution No. 2108 into the record.

*[There was no public testimony.]*

J. Tibbs closed the public hearing.

**ACTION: D. CASE MOVED TO APPROVE RESOLUTION NO. 2108 AS LISTED ON THE AGENDA. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

2. Fire District Annexation into Kuna Rural Fire Protection District
  - Approval of Annexation of J. R. Simplot Company Property into the Kuna Rural Fire District

J. Tibbs opened the public hearing.

*[There was no public testimony.]*

J. Tibbs closed the public hearing.

**ACTION: D. CASE MOVED TO APPROVE THE ORDER OF ANNEXATION OF THE J. R. SIMPLOT COMPANY PROPERTY INTO THE KUNA RURAL FIRE DISTRICT AS LISTED ON THE AGENDA. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

3. Licenses (*Authorize the Chairman to Sign*)
  - a. New Licenses
    - K-Fusion, 1701 E. Fairview Ave., Meridian, Beer/Wine
  - b. License Transfers (3)
    1. Stonewycke Partners, 291 E. Shore Drive, Eagle, Beer/Liquor
    2. Waters Edge Event Center, 287 E. Shore Drive, Eagle, Beer/Liquor
    3. Boise Bistro Market, 6103 Fairview Ave., Boise, Beer/Wine

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE LICENSES AS LISTED ON THE AGENDA INCLUDING ONE NEW LICENSE AND THREE LICENSE TRANSFERS; AND AUTHORIZE THE CHAIRMAN TO ELECTRONICALLY SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

4. Auditor's Office - No Report
5. Claims Journal
  - December 18, 2015

**ACTION: D. CASE MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED DECEMBER 18, 2015. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

6. Personnel Action Forms (1 Disciplinary Action; 11 Leaves with Pay; 1 Miscellaneous; 1 Promotion; and 2 Reclassifications)

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 1 DISCIPLINARY ACTION; 11 LEAVES WITH PAY; 1 MISCELLANEOUS; 1 PROMOTION; AND 2 RECLASSIFICATIONS; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

7. Assessor's Office - No Report
8. Tax Cancellations (20) (19-2015; and 1-2014) (*Authorize the Chairman to Sign*)  
(ALL APPROVED)

- a. 2015 Property Roll (16)
  1. Hazelwood Village OA Inc. R3526470470
  2. Hazelwood Village OA Inc. R3526470280
  3. Hazelwood Village OA Inc. R3526470220
  4. Hazelwood Village OA Inc. R3526470210
  5. Hazelwood Village OA Inc. R3526470090
  6. Hazelwood Village OA Inc. R3526470080
  7. Hazelwood Village OA Inc. R3526470010

- |                                    |             |
|------------------------------------|-------------|
| 8. Parker Bennie Moore             | MVAND782814 |
| 9. Ballard Beverly Ann             | MVAND772403 |
| 10. Stephens Conrad R              | R1594170030 |
| 11. Darraugh David Ainsworth       | R9441000150 |
| 12. Hurlbert Gary L                | R4221320340 |
| 13. Kinslow Nicholas               | R1387100615 |
| 14. Fullmer Bebe                   | R8020701290 |
| 15. Anderson Christopher D         | R9437710220 |
| 16. Zanders Donald Roy             | R3638330040 |
|                                    |             |
| b. <u>2015 Sub-Roll</u> (3)        |             |
| 1. Larkin James E                  | R5125330230 |
| 2. State Street Commercial Partner | R8123252155 |
| 3. Law Zachary                     | R0880110020 |
|                                    |             |
| c. <u>2014 Sub-Roll</u>            |             |
| - Anderson, Christopher            | R9437710220 |

**ACTION: D. CASE MOVED TO APPROVE THE TAX CANCELLATIONS AS LISTED ON THE AGENDA WHICH INCLUDES 19 TAX CANCELLATIONS FOR 2015 AND 1 TAX CANCELLATION FROM 2014; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY**

9. Chief of Staff  
L. Maneely stated that EMS organizes a county employee toy drive every year and the Commissioners will deliver the toys to the Children's Ward at St. Luke's hospital on Christmas Eve.

10. Sheriff's Office  
- Letter of Acceptance for Donation of a Dog for the K-9 Program

**ACTION: R. YZAGUIRRE MOVED TO ACCEPT THE DONATION OF A DOG FOR THE K-9 PROGRAM. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

11. Approval of Minutes (3) (*Authorize the Chairman to Sign*)  
a. Appeal of Weed and Pest Notice, November 12, 2015  
b. General Session of the Indigent Hearings, November 24, 2015  
c. Executive Session of the Indigent Hearings, November 24, 2015

**ACTION: D. CASE MOVED TO APPROVE THE MINUTES AS IDENTIFIED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO ELECTRONICALLY SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

12. Expo Idaho (*Authorize the Chairman to Sign*)  
- Discussion of Continuation of three Pending Gun Show Contracts at Expo Idaho and their Future Status

D. Case stated his concerns are not with guns but with the contractor abiding by the contract and ensuring public safety of those attending the gun shows.

R. Yzaguirre stated that given the contractor's history, he challenges him to meet all conditions of the contract for the show on January 9, 2016, and then the possibility of continuing the remaining shows may be reevaluated.

J. Tibbs said the he is in support of allowing the January 9, 2016, show, but would like to meet with the contractor. He advised the contractor not to advertise for future gun shows. He explained the County needs to reevaluate the gun show contracts to ensure there is enough protection for the attendees and the County.

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE JANUARY 9, 2016, GUN SHOW FOR LEWIS AND CLARK; DECLARE A MORATORIUM ON ANY FUTURE GUN SHOWS UNTIL THE INSURANCE ISSUES OF THE CONTRACTS ARE REVISED; AND THE SECURITY ISSUES FOR GUNS AT THE SHOW ARE ADDRESSED.**

**DISCUSSION: J. TIBBS WOULD LIKE THE COUNTY GUN ORDINANCE REVIEWED BY LEGAL STAFF FOR POSSIBLE MODIFICATION.**

**ACTION: R. YZAGUIRRE AMENDED HIS MOTION ADDING THE COUNTY GUN ORDINANCE BE REVIEWED BY LEGAL STAFF. D. CASE SECONDED.**

**DISCUSSION: R. YZAGUIRRE INQUIRED IF K. PAANANEN WAS WORKING WITH THE CONTRACTOR TO ENSURE HIS VENDORS HAVE INSURANCE COVERAGE FOR THE JANUARY 9, 2016, SHOW. K. PAANANEN AFFIRMED. D. CASE STATED THAT DUE TO THE CONTRACTOR NOT OBTAINING INSURANCE FROM THE VENDORS IT LEAVES THE COUNTY LIABLE FOR SAFETY ISSUES. HE REITERATED THAT THIS HAS NOTHING TO DO WITH GUNS BUT WITH THE SAFETY OF THOSE ATTENDING.**

**ACTION: R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

13. Parks and Waterways (*Authorize the Chairman to Sign*)

- Barber Park Education and Event Center
- Southminster Presbyterian Church, 60th Anniversary Worship & Brunch, February 28, 2016

**ACTION: D. CASE MOVED TO APPROVE THE ONE BARBER PARK EDUCATION AND EVENT CENTER AGREEMENT AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

14. Agreements (5) (All Agreements FY16 Unless Otherwise Noted) (*Authorize the Chairman to Sign the Appropriate Documents*)

- a. Agreement No. 11468 - Agreement Between Ada County and Saberpoint, LLC for Upgrade of the SAP Afaria Server System
- b. Agreement No. 11469 - Agreement Between Ada County and Square Educational Enterprises, Inc. dba Broadview University for Clinical Education
- c. Agreement No. 11470 - Lease Purchase Agreement Between Ada County and Zions First National Bank for Election Equipment
- d. Agreement No. 11471 - Lease Agreement Between Ada County and Treasure Valley Racing dba Les Bois Park for Food and Beverage Services (Term January 1, 2016 - December 31, 2020)
- e. Agreement No. 11436-1-15 - Amended Master Hardware Agreement Between Ada County and Hart InterCivic, Inc. for the Precinct-Based Election System

J. Tibbs read the agreement numbers into the record.

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE FIVE AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

**VI: IN THE MATTER OF RECESS:**

There being no further business to come before the Board at this time, the meeting was recessed at 9:34 a.m.

**VII. IN THE MATTER OF RECONVENING:**

Commissioner Jim Tibbs called the meeting of the Ada county Commissioners to order at 9:38 a.m. He stated the purpose of reconvening was to amend the agenda to reflect the addition of Resolution No. 2109.

**ACTION: D. CASE MOVED TO AMEND THE AGENDA TO ADD RESOLUTION NO. 2109, AS THE RESOLUTION WAS OMITTED FROM THE AGENDA DUE TO CLERICAL ERROR. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

T. Argyle stated that the Resolution was attached to Agreement No. 11470 as an exhibit and previously approved, but he would like the Board to formally adopt the Resolution.

**Public Hearing**

## 15. Resolutions

- Resolution No. 2109 - Resolution Approving the Form of the Lease Purchase Agreement with Zions First National Bank, Salt Lake City, Utah

J. Tibbs opened the public hearing and read Resolution No. 2109 into the record.

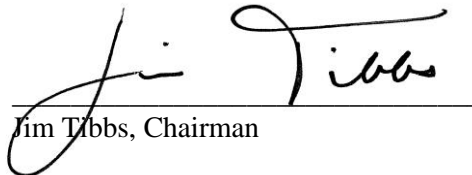
*[There was no public testimony.]*

J. Tibbs closed the public hearing.

**ACTION: R. YZAGUIRRE MOVED TO APPROVE RESOLUTION NO. 2109 AS LISTED ON THE AGENDA. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

**VIII. IN THE MATTER OF RECESS:**

There being no further business to come before the Board at this time, the meeting was recessed at 9:42 a.m.

  
Jim Tibbs, Chairman

ATTEST:

  
Christopher D. Rich, Ada County Clerk